

Lincoln School



2.1 AASCA Principal`s Recommendations:

PM-R1: AASCA LARGE/SMALL DIVISIONS

Discussion began with the issue of Large/Small schools: Linda N. opened the discussion about School divisions; Stan K. suggested dividing them in three. Linda N. replied that Principals did not like that idea; their proposal was to keep two divisions and move some of the schools that are classified as small to the big division. Suggestions were made to keep big division and divide small into two: north and south, but this was refuted by Ron V.

Jack B. moved: Keep the two divisions as they are right now for the academic year 2009-2010 (9 schools in the big division and 14 in the small division), send this issue to the Athletics Directors for them to discuss. Adolfo G. seconded that proposal and the motion was accepted unanimously.

Linda N. reminded Directors that small division teams can participate in large school division tournaments or activities (It was agreed to revise bylaws on this topic).

PM-R2: PARTICIPATION IN AASCA EVENTS

Linda N. urged members to participate more. Ron V. indicated that if a school cannot participate, they need to explain the reasons. Stan K. pointed out that he can see the reason for that, but that the new schools joining are new to AASCA and will not be able to participate in all the events. Jack B. would like to encourage new schools to join AASCA, not to punish them for not participating in events; Stan K. and Tracy B. agreed.

Linda N. added that it is a big deal to host an event, and new schools or new principals will need more guidance. Suggestions were made to revise all Event guidelines on the web and re-examine specific guidelines regarding expectations for initial and continued membership as outlined in Recommendation No. 2 of the Principals Minute.

PM-R3: ATHLETICS DIRECTORS MEETING, PD COMPONENT

An agreement was reached whereas the Athletics Directors should outline their professional development necessities and send that information to the President of AASCA.

Linda N. moved to accept recommendation No. 3 in the Principals minutes as written. Stan K. seconds that proposal and the motion was approved unanimously.

Martha C. added that the Mazapan School will host the AD meeting and will do work on the PD component.

PM-R4: KNOWLEDGE BOWL

Stan K. moved to accept this motion as written in the Principal`s Minute, Tracy B. seconds the proposal and the motion was accepted unanimously.

PM-R5: THE MUSIC FESTIVAL

Mary Virginia pointed out that if the Music Festival is not a competition, then why AASCA appoints judges to it. Ron V. explained that the judges are supposed to help students grow as performers but they have been ranking plays and students.

Alegria L. moved that AASCA officials revise guidelines for the Music Festival; Stan K. seconds that proposal and the motion was passed unanimously.

PM-R6: MEDIA FESTIVAL (TWO DAYS OF FESTIVAL)

The Media festival (two days only) will bring students together; they will work on a presentation and share examples of their work. Gloria D. added that it will probably start small and that she would like to host it.

Stan K. recommended changing the date, in the month of May it would be very difficult to organize. He added that we could consider it as a pilot for this year. Let`s remember that invitational events are not supported by AASCA funds, but pilot event are. Jack B. suggested that the Film Festival be added as a pilot program for the upcoming year.

Stan K. moved that the Media Festival is accepted as a pilot event for the upcoming year; Linda N. seconds and the motion was passed unanimously.

Recommendation was made to revise date, and explore with Gloria D. the possibility for hosting this event.

PM-R7: CROSS COUNTRY INVI

PM-R11: PASSWORD TO ACCESS/UPDATE/CHANGE WEBSITE

Linda N. moved to keep the webmaster as the only source of change for the AASCA website. Tracy B. seconded and the motion was approved unanimously.

Martha C. moved that before the webmaster can upload documents or make changes, those have to be approved by the school director/principal of the submitting school and then reviewed by the AASCA President. Alegria L. seconded and the motion passed unanimously.

PM-R12: MR. TOM LITECKY VOLUNTEERS TO EDIT ENGLISH G. IN AASCA WEB

9. AASCA Treasurer`s Report

Ron V., AASCA Treasurer presented balanced Report for the year 2008-2009:

AISS school does not pay total Fee. AASCA has been subsidizing this school with TRI, EBSCO and other dues. After discussion, **Jack B. moved that on respect to this school seniority on the association, AASCA solidarity and spirit of collegiality, to accept them on their terms for one more year in the association. Stan K. seconded and motion was accepted unanimously.**

A recommendation was made that AASCA officials write a policy on monetary subsidies AASCA can provide, which involves written request to AASCA and a written response of outcome.

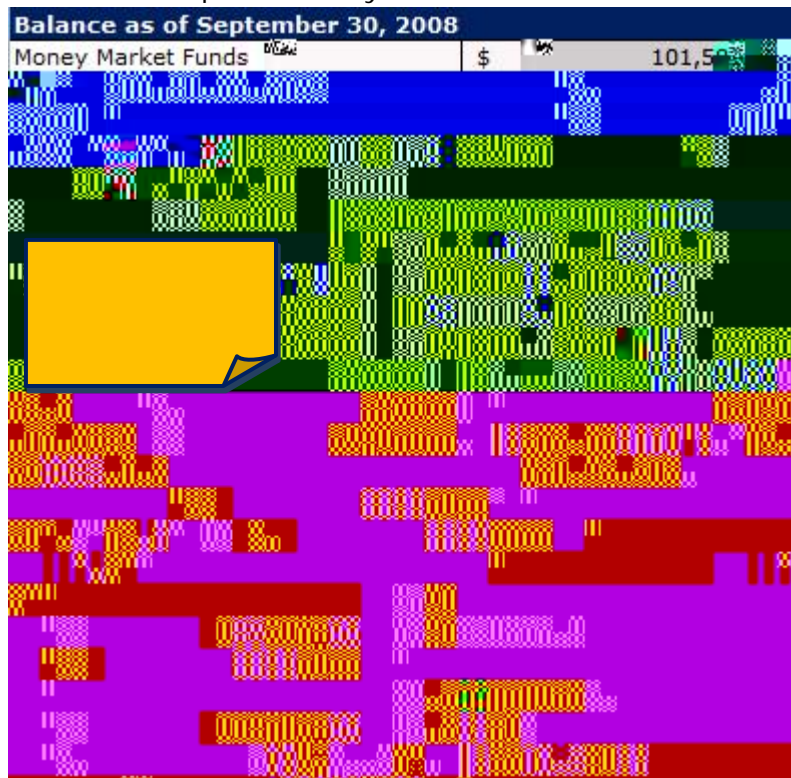
An intense discussion began on events that are not properly budgeted and AASCA has to reimburse considerable amounts of money. Ron V. indicated that some events cannot be run with the \$400 dollars fee, taking into account that not many schools participate. Linda N. reminded directors that since the year 2000 there have been nine requests for reimbursement (nine out of thirty six activities sponsored during these years). So far, AASCA has paid what has been submitted. Reimbursements fall in the range from \$1000 to \$7000.

Discussion followed on the overrun cost of the small school basketball at ISP. Jack B. suggested a policy. Stan K. reminded all that directors need to be gate keepers; the association does not have an unlimited pocket for overruns. Linda N. recommended all directors that prior to an event to please read web guidelines carefully. Ron V. agreed and added that in order to run an event a minimum amount of participants must be in place or events should be canceled. Jack B. added that on these uncertain economic times directors need to control funds, and everyone should follow guidelines. Chester S. enquired if an AASCA event makes money, should directors give it back to AASCA? Linda N. answered that she has done that on her events.

10. Guidelines for Events Reimbursement

Gloria D. moved to accept the following guidelines as the only source for reimbursement for AASCA Athletics events:

- Meal at the opening
- Meal at the closing ceremony



- Beverages during the games (water, Gatorade, try look for water companies for free)
- Coffee room for coaches (usually parents association)
- Traveling plaque, medals and certificates (AASCA does not give trophies)
- Referees and referees traveling expenses
- transportation,

Paul C. seconds and the motion is accepted unanimously.

Alegria L. moved to accept the following guidelines as the only source for reimbursement for AASCA Festival events:

- meal at the opening
- meal at the end
- beverages during festival
- professionals (transportation, hotel, meals, cost)
- transportation

Tracy B. seconds and the motion is accepted unanimously.

Linda N. presented this year`s overrun events:

1. SMALL SCHOOL VOLLEYBALL, Honduras, around \$2000
2. SMALL SCHOOL BASKETBALL, Panama, around \$7200
3. PRINCIPALS CONFERENCE, Managua, under \$2000
4. MUSIC FESTIVAL, Honduras, around \$4000

Gloria D. moved to cover all 2008-2009 bills as submitted, Jack B. seconds and the motion was accepted unanimously.

Martha C. pointed out that she forgot to submit bills for past events. Linda N. asked directors if they would like to consider past events overruns. Discussion followed, and **Stan K. moved to allow Mazapan School to submit receipts for an amount up to \$3000 for past events, Alegria L. seconds and the motion was accepted unanimously.**

Discussion continued on overrun cost and how to avoid them. Stan K. reminded everyone that when a school hosts an event there is a benefit for them since they are not expending in sending teams, airplane ticket, per diem expenses, etc. and schools should be mindful of what they request for reimbursement.

Alegria L. moved to set a limit for override of expenses on \$10 dollars per student per event with no maximum for 2009-2010 and reevaluate this measure in the next GD meeting in Miami, Stan K. seconds and the motion was accepted unanimously.

11. AASCA Membership Fees 2009-2010

Discussion began on the concern directors have regarding the lack of information on the funds AASCA has kept in the Market Fund. Ron V. explained that the vast majority of the money is at Chase Bank but he is considering other options too. Gloria D. asked what was the idea to keep so much money in the bank? Linda N. explained that five years ago,

AASCA decided to build a reserve capital and added the
could take place to address the AASCA Reserve Capital.

discussion



1. Facilitate professional development opportunities and resources to enhance the teaching-learning process
2. Provide a broad range of activities for students with social, learning, and performance objectives
3. Promote community service and service learning in all member schools
4. Strengthen AASCA`s organizational identity and sustainability

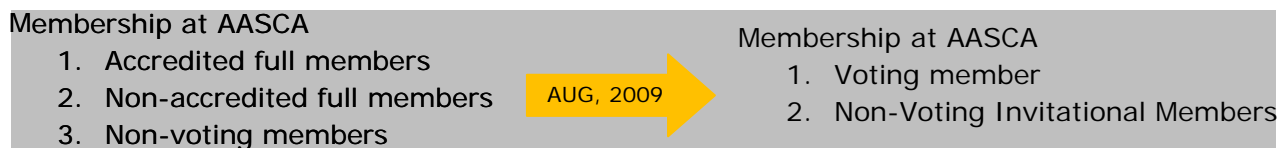
13. Guidelines for new membership request

Discussion continued on the guidelines for new schools requesting membership. Ron V. indicated that he will complete guidelines.

Linda N. indicated that as of right now two schools are non-voting members and both are pursuing accreditation. Alegria L. suggested that that AASCA only accepts accredited schools as full members.

Stan K., following a recommendation made by Mary Virginia, moved to accept new schools as non-voting invitational members for a three year trial period; these schools must be candidates to accreditation from one of the regional accreditation agencies and/or CIS, have English as the primary language of instruction and indicate that are in full agreement with AASCA core values, mission and vision. Linda L. seconded and the motion was accepted by majority. Jack B. opposed.

Suggestions were made to Ron V. that the guidelines should include that in order to change status from non-voting invitational member to full member; AASCA will require a copy of the accreditation certificate.



Alegria L. moved that Schools that currently are full members but not accredited, will be required to achieve accreditation in a three year period, meanwhile maintaining their current membership status. (July 31, 2012). If schools do not achieve accreditation in that period, they will have to report AASCA the situation. Tracy B. seconded and motion was accepted unanimously.

Based on new guidelines accepted, Linda N. updated membership status of three schools accepted last year.

VOTING MEMBER:

1. Country Day Guanacaste.

NON-VOTING INVITATIONAL MEMBERS:

1. Saint Augustine Preparatory School, Managua, Nicaragua.
- 2.

14. AAIE Position Statement

Position Statement by AAIE was read and discussed. **Paul C. moved that AASCA adopts this statement too. Martha C. seconded and the motion was accepted unanimously.**

15. Final Sharing

The meeting concluded with several current topics of interest for directors. Everyone shared on current efforts on: PD, new technologies at school, Online courses, Software used, possible Chess Invitational Lincoln, CR., salary increase for teachers, tuition increase, budget, enrollment for next year, etc. It was agreed that this was a beneficial an important aspect of the GD meeting.

The meeting was adjourned by the President at 1:15 p.m. on Saturday, May 2, 2009 Panama City, Panama.